



NEW JERSEY DEPARTMENT OF THE TREASURY INTERNSHIP OPPORTUNITY

POSTING #: 2023 - 008-1	ISSUE DATE: October 12, 2023	CLOSING DATE: November 6, 2023
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TITLE: Paid Intern	HOURLY RATE: \$17.50 – \$21.50
DIVISION: Rate Counsel	WORKWEEK: Up to 25 hours
UNIT: Rate Counsel	LOCATION: Trenton, NJ

JOB DESCRIPTION

The New Jersey Department of the Treasury’s and its In-But-Not-Of Agencies are currently accepting applications for internship opportunities. The internship opportunities aim to provide highly motivated undergraduate, graduate, doctoral, or law students with compensated hands-on training and work experience. Participating divisions will offer special projects and assignments designed to prepare students for their future careers.

The New Jersey Division of Rate Counsel is the statutory representative of New Jersey ratepayers in all utility matters where a regulated utility seeks to change the terms of service, including rates. The majority of the Division’s work is before the New Jersey Board of Public Utilities where the office is involved in all aspects of regulatory oversight from base rate cases to stakeholder proceedings. The office represents ratepayers as a class and does not represent individuals, though the office does respond to individual ratepayer inquiries.

Preferred Background:

- Solid written and verbal communication skills
- Legal writing and research skills
- Problem-solving
- Ability to interact with witnesses
- Understanding and following processes, policies and procedures
- Teamwork mentality

POSITION REQUIREMENTS	HOW TO APPLY
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Age Requirement: Must be at least 17 years of age

Enrollment Status: Currently enrolled in a college or university on a full-time basis. A full-time student is generally defined as one who carries at least 12 semester credit hours as an undergraduate or nine semester credit hours as a graduate student.

- Currently enrolled in an accredited law school.

New Jersey First Act: In accordance with the New Jersey First Act, P.L. 2011, c.70, new public employees are required to establish and maintain principal residence in New Jersey within one (1) year of employment. For additional information, please visit website listed below.

<https://www.nj.gov/labor/research-info/njfirst.shtml>

Documents Required To Apply:

- [Treasury Internship Application](#)
- Resume
- Cover Letter
- Copy of Unofficial Transcript
- Two (2) letters of recommendation
- Writing Sample

Please submit the documents listed above by 5:00 p.m. on November 6, 2023 to the following email address:

Treasury Internship Recruiter
Treas.Internship@treas.nj.gov
(Please list “2023-010-I Rate Counsel” in the Subject Line)

Interviews will be granted on the basis of the resume.